



**WASHINGTON SOLDIERS HOME AND
COLONY RECRUITMENT
OPEN TO THE PUBLIC**

**FOOD SERVICE AIDE 1 (80030) (Range 24)
\$9.61 – 12.07 per hour**

Recruitment Announcement Number: WSHC 02-09 **Republished:** 12/37/02: Extend Closing Date
Opens: October 3, 2002
Closes: Until Further Notice

LOCATION

This employment register will be used to fill full time and/or part time positions as they may occur with the Washington Soldiers Home and Colony in Orting. There is one part-time (80%) vacancy.

DUTIES

Assists cooks with food preparation, display, and serving. Performs general cleaning as required.

HOW TO APPLY

Send a completed Washington State job application to:

**Human Resources, WSHC
PO Box 199
Orting, WA 98360
Fax 360- 893-4590
normau@dva.gov.wa
Telephone 360-893-4521**

Initial screening will be based solely on the information contained in your application. You should keep a copy of your application for your files.

WHO MAY APPLY

This recruitment is open to anyone. The State of Washington is an equal opportunity employer.

DESIRABLE QUALIFICATIONS

Experience in long term care facility food service department and/or special diets.

SPECIAL NOTE

1. All positions in this class are part of the collective bargaining unit of the Washington Federation of State Employees.
2. Employees in these positions must be physically able to perform all the duties of the position, which may involve extensive lifting.
3. Persons selected must undergo a Criminal History Background clearance.
4. All positions may require overtime on a voluntary or mandatory basis.

EXAMINATION PROCEDURES

The examination (attached) is an evaluation of your experience and training (E&T) based upon the information provided. Additionally, the application must be filled out completely. Resumes will not be accepted in lieu of Part 4 Employment History. Promotional candidates will be ranked according to scores earned in the examination, weighted 100%. All other candidates who qualify will be certified as "eligible" and will have their names placed on noncompetitive registers. The life of these noncompetitive registers will be one year from the date of certification.

VETERANS PREFERENCE

If you have been honorably discharged following active service in a war of the United States or a military campaign for which a CAMPAIGN RIBBON WAS AWARDED; OR are the widow(er) of a veteran defined above; OR are the spouse of a veteran defined above and your spouse has a service connected permanent and total disability you may apply for Veterans Preference. **If claiming Veterans preference, you must complete Part 8 of the application form and submit a copy of your DD Form 214.**

This announcement is published by the Washington Soldiers Home Personnel Office. The State of Washington actively supports diversity in the workplace. Women, racial and ethnic minorities, persons with disabilities, persons over 40 years of age, disabled veterans and Vietnam Era veterans are all encouraged to apply. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternate format, may call Gary Klein (360) 893-4503 or the Washington State TDD Relay Service 1-800-833-6388.

EXAMINATION PROCEDURES

This is a test. You will be given credit for relevant background and training. Fill out the employment history and post high school training sections on the State application form thoroughly. In addition to the completed application, we need to know the details of your experience in the areas listed below. Prepare your responses on additional sheets of paper if necessary, being sure to number your response to correspond with each item, and place your name on all sheets before attaching them to the State application form. When describing your experiences, you may refer to the job number, which corresponds to the employment history portion on the application. ***No additional information will be accepted after the closing date of this examination announcement.***

1. State whether you have a high school diploma or GED. (Include where and when gained).

_____.

2. List any high school courses you've had in food preparation or kitchen sanitation. (Include months spent).

_____.

3. List any post high school courses you've had in food preparation or kitchen sanitation (Include where and dates attended, and credits completed.)

4. State whether you have an Associates degree or vocational school certificate in the food service field (Include where and when earned).

5. List job in any capacity where you worked six months or more in a row.

6. List experience serving food.

Months Experience Name of Establishment Number of Meals Per Day Food Handlers Card

_____ Yes___ No___

_____ Yes___ No___

_____ Yes___ No___

7. List experience preparing food.

Months Experience Name of Establishment Number of Meals Per Day Food Handlers Card

_____	_____	_____	Yes___	No___
_____	_____	_____	Yes___	No___
_____	_____	_____	Yes___	No___

8. List experience *sanitizing* a kitchen or washing dishes.

Months Experience Name of Establishment Number of Meals Per Day Food Handlers Card

_____	_____	_____	Yes___	No___
_____	_____	_____	Yes___	No___
_____	_____	_____	Yes___	No___

I CERTIFY THAT THE ABOVE INFORMATION IS ACCURATE AND COMPLETE. I UNDERSTAND RESPONSES ARE SUBJECT TO VERIFICATION, AND UNTRUTHFUL OR MISLEADING ANSWERS ARE CAUSE FOR REMOVAL OF MY NAME FROM THE REGISTER, OR DISMISSAL, IF EMPLOYED.

Name: (Please print) _____ Signature:_____